



CITY OF HARTFORD

TAX COLLECTOR'S OFFICE
550 Main Street Room 106
Hartford, Connecticut 06103

PEDRO E. SEGARRA
Mayor

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MARC S. NELSON
Tax Collector

REQUEST FOR REFUND OF PROPERTY TAXES

REFUND APPLICATION INSTRUCTIONS

❖ **Please note:** The refund process takes approximately 90 days from the date we receive the completed application.

- Please complete a separate Refund Application for each Tax Bill refund requested. Application refund must then be signed and submitted to:

City of Hartford, Tax Collector
550 Main Street, Room 106
Hartford, CT 06103
Attn: Refunds

- Evidence of Payment must accompany the application for refund. Acceptable forms of proof of payment include one of the following:
 - Receipt of payment.
 - Copy of the front and back of your cancelled check.
 - Copy of the money order or cash receipt.
- **If you are applying for the refund in person, a photo ID*, such as Driver's License, non-drivers ID, Student ID card, etc., must be shown to the clerk. (If applying by mail please send a photo copy of your ID.)**

*** For Businesses-** a statement of authorization on company letterhead stating that the applicant is authorized to make this request on behalf of the firm/company